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**From:** Porter, Sam  
**Sent:** Thursday, October 5, 2017 7:52 AM  
**To:** R6HarveyLSC; R6HarveyPSC  
**Cc:** R6HarveyInfo; Villarreal, Chris  
**Subject:** Demob - Porter

Name: **Sam Porter**  
Field Supervisor: **Chris Villarreal**  
Demob Date: **10/05/2017 (travel on 10/06/2017)**  
Trailer Number: **7**

Yes	No	N/A	<b>Copy this table and paste into your email</b>
		<b>X</b>	I have EPA R6 equipment issued specifically for use during the incident. If yes, provide a listing of all equipment issued.
		<b>X</b>	I have turned-in all equipment provided by R6 to my immediate field supervisor. If yes, provide a listing of all equipment turned in.
<b>X</b>			I generated hardcopy paperwork during my rotation.
<b>X</b>			All hardcopy paperwork has been turned into my immediate field supervisor
<b>X</b>			I generated electronic files during my rotation.
<b>X</b>			All electronic files have been sent to <a href="mailto:R6HarveyDOCL@epa.gov">R6HarveyDOCL@epa.gov</a> .
<b>X</b>			I <b>will</b> complete all overtime certification forms and have the forms signed by myself and home region supervisor before submitting to <a href="mailto:R6HarveyFSC@epa.gov">R6HarveyFSC@epa.gov</a> .
<b>X</b>			My People Plus and timesheets are properly updated to reflect all time charged to the Hurricane Harvey Mission Assignment account for regular time and overtime.

Samuel Porter | Chemist  
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